Businessmaker® ACADEMY

TRAINING INVITATION

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Dear Valued Client,

Greetings from Business Maker Academy, Inc.----a training center for business, finance, human resources & leadership that has served more than 150,000 clients since 2003 and is an accredited learning institution of the Civil Service Commission (CSC) & PHILGEPS.

You are cordially invited you to attend our training program on:

W.A.V.E. PROGRAM: WORK ATTITUDE & VALUES ENHANCEMENT
Date: _____
Time: _____

Attached below are the Registration Form & the Course Brochure. We look forward to a fun and rewarding learning experience with you. Feel free to contact us for any questions or clarifications.

Thank you very much,
BMA Management

REGISTRATION FORM

Please submit via: Email to info@businessmaker-academy.com | Viber: (0912) 2231826

Booking Officer Name: _____
Position: _____
Company: _____
Company TIN: _____
Industry: _____
Tel No: _____
Cel No: _____
Email Address: _____

Total Number Attendee(s) for Enrollment: _____
Note: Please indicate full name below:

Attendee 1: _____
Cel No: _____
Email Address: _____

Attendee 2: _____
Cel No: _____
Email Address: _____

Attendee 3: _____
Cel No: _____
Email Address: _____

Attendee 4: _____
Cel No: _____
Email Address: _____

Attendee 5: _____
Cel No: _____
Email Address: _____
(More than 5 participants, pls attach extra sheet)

Would you like to request for billing statement? ☐ Yes ☐ No
How did you find us? _____
Use Promo Code: _____

ENROLLMENT DETAILS

SCHEDULE:
- Pls visit https://businessmaker-academy.com/training-schedule/

WEBINAR:
- Duration: 1 session x 4 hrs.
- Time: AM Sched: 8:30am to 12:30pm
  PM Sched: 1:30 to 5:30 pm
- Venue: Zoom

SEMINAR:
- Duration: 1 day x 8 hrs
- Time: 9am to 5pm
- Venue: 1503A West Tower, Tektite Bldg, Exchange Rd., Ortigas Center, Pasig City Philippines

TRAINING FEE:
- Webinar Fee = Php 2250+VAT
- Seminar Fee = Php 4250+VAT

MODE OF PAYMENT:
☐ Bank Deposit:
Account: Business Maker Academy, Inc.
BPI SA# 4013-0306-64
BDO SA# 000-280-622-422
Landbank CA# 3732114830
☐ Paypal: pls contact us
☐ Dragonpay: pls contact us
☐ Gcash: pls use QR code below



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Businessmaker® ACADEMY

TRAINING INVITATION



W.A.V.E. PROGRAM: WORK ATTITUDE & VALUES ENHANCEMENT

"How to Develop a Positive Attitude and Strong Work Ethic"

Seminar: 1 day x 8 hrs. (total of 8 hrs)
Webinar: 1 session x 4 hrs. (total of 4 hrs)

COURSE DESCRIPTION:

The Work Attitude and Values Enhancement program is designed to equip participants with essential knowledge, insight and life skills to develop a positive work attitude, foster a strong work ethic, and enhance their personal and professional values within the workplace. This program aims to empower individuals to cultivate a productive and harmonious work environment, leading to increased job satisfaction and career success.

WHO SHOULD ATTEND:

Employees at all levels: Managers, Supervisors, Team Leaders, Members, New Hires, HR Professionals and anyone who would like to gain work life skills and build a harmonious work environment can benefit from attending this workshop.

PERFORMANCE OBJECTIVES:

Upon completion of this workshop, participants should be able to demonstrate work values, ethics and behavior that positively aligns with their personal aspirations and their organization's ideal culture.

LEARNING OBJECTIVES:

By the end of this course, the participants shall be able to:

- Discuss the significance of work attitude and values in the workplace
- Develop a positive work attitude and mindset to enhance productivity and job satisfaction
- Define personal values and align with organizational goals and values
- Illustrate universal values such as integrity, professionalism, teamwork, and accountability
- Practice principles learned to real-life work scenarios

COURSE TOPIC HIGHLIGHTS:

1. Significance of WAVE: Definition, Importance, and Benefits
2. Company Culture and Work Environment Challenges
3. Assessing Your Own Work Attitude & Values
4. Recognizing and Overcoming Negative Attitudes and Mindsets
5. Building Resilience and Optimism in the Workplace
6. Aligning Personal & Organizational Values
7. Defining Your Personal Values
8. Identifying Your Organization's Core Values
9. Creating a Personal Mission Statement and Vision for Career Growth
10. Universal Core Values in the Workplace
11. Exploring Essential Values such as Integrity, Professionalism, and Respect
12. Promoting Teamwork, Collaboration, and Effective Communication
13. Cultivating a Culture of Accountability and Responsibility
14. Practice Scenarios: Applying WAVE in the Workplace

TRAINING INCLUSIONS:

- Live Webinars are conducted via Zoom and includes eCertificate of Completion. Printed Certificates may be requested with minimal processing fee of Php100 plus shipping fee.
- Live Seminars are conducted at BMA Training Center and includes: Certificate of Completion, Seminar Kit, Meals and Drinks. Plus: non-transferable one-time refresher seminar session within one year.

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