Businessmaker® ACADEMY

TRAINING INVITATION

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Dear Valued Client,

Greetings from Business Maker Academy, Inc.----a training center for business, finance, human resources & leadership that has served more than 150,000 clients since 2003 and is an accredited learning institution of the Civil Service Commission (CSC) & PHILGEPS.

You are cordially invited you to attend our training program on:

COST ACCOUNTING

Date: _____
Time: _____

Attached below are the Registration Form & the Course Brochure. We look forward to a fun and rewarding learning experience with you. Feel free to contact us for any questions or clarifications.

Thank you very much,
BMA Management

REGISTRATION FORM

Please submit via: Email to info@businessmaker-academy.com | Viber: (0912) 2231826

Booking Officer Name: _____
Position: _____
Company: _____
Company TIN: _____
Industry: _____
Tel No: _____
Cel No: _____
Email Address: _____

Total Number Attendee(s) for Enrollment: _____
Note: Please indicate full name below:

Attendee 1: _____
Cel No: _____
Email Address: _____

Attendee 2: _____
Cel No: _____
Email Address: _____

Attendee 3: _____
Cel No: _____
Email Address: _____

Attendee 4: _____
Cel No: _____
Email Address: _____

Attendee 5: _____
Cel No: _____
Email Address: _____
(More than 5 participants, pls attach extra sheet)

Would you like to request for billing statement? ☐ Yes ☐ No
How did you find us? _____
Use Promo Code: _____

ENROLLMENT DETAILS

SCHEDULE:
- Pls visit https://businessmaker-academy.com/training-schedule/

WEBINAR:
- Duration: 2 sessions x 4 hrs.
- Time: AM Sched: 8:30am to 12:30pm
  PM Sched: 1:30 to 5:30 pm
- Venue: Zoom

SEMINAR:
- Duration: 2 days x 8 hrs
- Time: 9am to 5pm
- Venue: 1503A West Tower, Tektite Bldg, Exchange Rd., Ortigas Center, Pasig City Philippines

TRAINING FEE:
- Webinar Fee = Php 4500+VAT
- Seminar Fee = Php 8500+VAT

MODE OF PAYMENT:
☐ Bank Deposit:
Account: Business Maker Academy, Inc.
BPI SA# 4013-0306-64
BDO SA# 000-280-622-422
Landbank CA# 3732114830
☐ Paypal: pls contact us
☐ Dragonpay: pls contact us
☐ Gcash: pls use QR code below



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TRAINING INVITATION



COST ACCOUNTING

"How to Manage Costs & Accounting Transactions"

Seminar: 2 days x 8 hrs. (total of 16 hrs)
Webinar: 2 sessions x 4 hrs. (total of 8 hrs)

COURSE DESCRIPTION:

This course will give students a clear understanding and appreciation of the concepts, tools, and techniques necessary to address financial and strategic control problems typically faced by analysts, controllers, and managers. Areas covered include cost behavior, strategy in the context of managing financial decisions, and the nature of the interaction between strategic planning and managerial control.

WHO SHOULD ATTEND:

Business Owners, Accounting Staff, Finance Officers, Analysts, Controllers, Auditors and Managers who deal with cost management of any organization.

PERFORMANCE OBJECTIVES:

Upon completion of this workshop, participants should be able to assess costs and use methods for calculating cost for better business decisions and improve cost management practices for the company.

LEARNING OBJECTIVES:

By the end of this course, the participants shall be able to:

- Differentiate cost management from financial management and identify factors affect cost management
- Define basic cost management concepts
- Describe different types of variables and methods used for cost estimation
- Compare activity-based costing & department costing systems
- Track the flow of costs in a job-costing system
- Describe the five (5) steps of the production report and prepare production reports
- Allocate cost using single-rate and multiple-rates
- Distinguish between simple and activity-based costing

COURSE TOPIC HIGHLIGHTS:

1. Cost Management vs. Financial Management
2. Roles of Management Accountants
3. Professional Ethics
4. Cost Management Information System
5. Process of Assigning Costs to Products & Services
6. Production Costs vs. Non-Production Costs
7. Traditional vs. Activity-based Cost Management Systems
8. Determine How Costs Behave
9. Fixed, Variable, and Mixed Costs
10. Methods of Cost Estimation
11. Activity-based Costing
12. Job-order Costing
13. Process Costing
14. Cost Allocation
15. Difference Between Support Departments & Production Departments
16. Allocating Joint Product Costs
17. Accounting for Byproducts
18. Activity-based Costing & Activity-based Management
19. Under-costs & Over-costs Products or Services
20. Four-part Cost Hierarchy

TRAINING INCLUSIONS:

- Live Webinars are conducted via Zoom and includes eCertificate of Completion. Printed Certificates may be requested with minimal processing fee of Php100 plus shipping fee.
- Live Seminars are conducted at BMA Training Center and includes: Certificate of Completion, Seminar Kit, Meals and Drinks. Plus: non-transferable one-time refresher seminar session within one year.

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