Businessmaker® ACADEMY

TRAINING INVITATION

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Dear Valued Client,

Greetings from Business Maker Academy, Inc.----a training center for business, finance, human resources & leadership that has served more than 150,000 clients since 2003 and is an accredited learning institution of the Civil Service Commission (CSC) & PHILGEPS.

You are cordially invited you to attend our training program on:

CREDITABLE & FINAL WITHHOLDING INCOME TAX
Date: _____
Time: _____

Attached below are the Registration Form & the Course Brochure. We look forward to a fun and rewarding learning experience with you. Feel free to contact us for any questions or clarifications.

Thank you very much,
BMA Management

REGISTRATION FORM

Please submit via: Email to info@businessmaker-academy.com | Viber: (0912) 2231826

Booking Officer Name: _____
Position: _____
Company: _____
Company TIN: _____
Industry: _____
Tel No: _____
Cel No: _____
Email Address: _____

Total Number Attendee(s) for Enrollment: _____
Note: Please indicate full name below:

Attendee 1: _____
Cel No: _____
Email Address: _____

Attendee 2: _____
Cel No: _____
Email Address: _____

Attendee 3: _____
Cel No: _____
Email Address: _____

Attendee 4: _____
Cel No: _____
Email Address: _____

Attendee 5: _____
Cel No: _____
Email Address: _____
(More than 5 participants, pls attach extra sheet)

Would you like to request for billing statement? ☐ Yes ☐ No
How did you find us? _____
Use Promo Code: _____

ENROLLMENT DETAILS

SCHEDULE:
- Pls visit https://businessmaker-academy.com/training-schedule/

WEBINAR:
- Duration: 1 session x 4 hrs.
- Time: AM Sched: 8:30am to 12:30pm
  PM Sched: 1:30 to 5:30 pm
- Venue: Zoom

SEMINAR:
- Duration: 1 day x 8 hrs
- Time: 9am to 5pm
- Venue: 1503A West Tower, Tektite Bldg, Exchange Rd., Ortigas Center, Pasig City Philippines

TRAINING FEE:
- Webinar Fee = Php 2250+VAT
- Seminar Fee = Php 4250+VAT

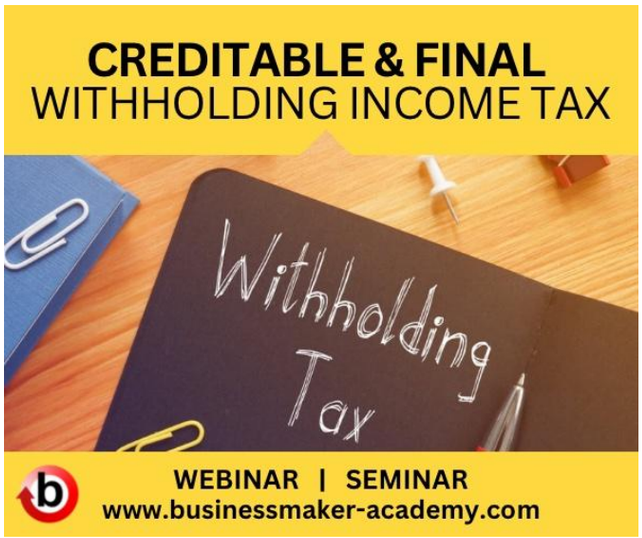
MODE OF PAYMENT:
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Businessmaker® ACADEMY

TRAINING INVITATION



CREDITABLE & FINAL WITHHOLDING INCOME TAX

"How to Calculate & Process Expanded & Final Withholding Tax with BIR Compliance"

Seminar: 1 day x 8 hrs. (total of 8 hrs)
Webinar: 1 session x 4 hrs. (total of 4 hrs)

COURSE DESCRIPTION:

In the Philippine tax landscape, withholding taxes are crucial mechanisms for income tax collection and compliance. This training provides a comprehensive overview of the principles, procedures, and compliance requirements related to Creditable (Expanded) and Final Withholding Tax (EWT and FWT). Participants will learn how these withholding systems function, the applicable rates, reporting obligations, and best practices to ensure accurate and timely tax remittance in accordance with Philippine regulations.

WHO SHOULD ATTEND:

Accounting and finance professionals, tax officers, auditors, business owners, and compliance officers involved in tax reporting and remittance processes, or anyone seeking a clearer understanding of Philippine withholding tax regulations and procedures.

PERFORMANCE OBJECTIVES:

Upon completion of this training program, participants will be equipped to accurately compute, withhold, report, and comply with Creditable (Expanded) and Final Withholding Tax requirements under Philippine tax laws.

LEARNING OBJECTIVES:

By the end of this course, the participants shall be able to:

- Identify the key features and scope of withholding taxes in the Philippine context
- Calculate the correct amount of Creditable (Expanded) Withholding Tax (EWT) to be withheld from applicable transactions
- Determine which income types are subject to Final Withholding Tax (FWT) and apply the appropriate rates
- Implement proper compliance procedures in reporting and remitting withholding taxes according to BIR regulations

COURSE TOPIC HIGHLIGHTS:

1. Definition and Purpose of Withholding Taxes
2. Philippine Tax Laws Governing Withholding Tax
3. Types of Withholding Taxes: Creditable vs. Final
4. Expanded Withholding Tax (EWT)
5. Transactions Subject to EWT
6. Applicable Rates & Exemptions
7. Computation of EWT at Source
8. Reporting & Tax Credit Considerations
9. Final Withholding Tax (FWT)
10. Types of Income Subject to FWT
11. FWT Rates & Exemptions
12. Withholding Responsibilities of the Payor
13. Filing & Remittances Procedures
14. Compliance, Reporting, and Best Practices
15. Filing Requirements (BIR Forms, Schedules)
16. Recordkeeping & Documentation Standards
17. Common Errors and How to Avoid Them
18. Updates & Recent Changes in Tax Regulations

TRAINING INCLUSIONS:

- Live Webinars are conducted via Zoom and includes eCertificate of Completion. Printed Certificates may be requested with minimal processing fee of Php100 plus shipping fee.
- Live Seminars are conducted at BMA Training Center and includes: Certificate of Completion, Seminar Kit, Meals and Drinks. Plus: non-transferable one-time refresher seminar session within one year.

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