



Businessmaker Academy
2023 TRAINING CALENDAR

Accredited Learning & Development Institution of the Civil Service Commission (CSC) & Philippine Government E-Procurement System (PHILGEPS)

quickreference



What is the difference between 'Webinar Only' vs. 'Seminar+Webinar'?

Webinar Only refers to Live Online Classes via Zoom.
Seminar + Webinar is Blended Learning that allows you to attend both the Live In-person Seminar and an optional Live Online Class within 1 year.

The Learning Topics for both formats are generally the same, but Seminar format offers more hands-on activities, demos and participant interaction...plus yummy food. :)

Webinar Only (live online class)

Rates
 1 half-day session = Php1950+12%VAT
 2 half-day sessions = Php3950+12%VAT

Inclusions
 Live Webinar Access & E-certificate
 [Printed Certificate may be requested with Php100 admin fee + shipping fee.]

Seminar + Webinar (blended in-person & online)

Rates
 1-day class = Php3500+12%VAT
 2-day classes = Php8500+12%VAT

Inclusions
 Live In-person Seminar &/or Live Webinar Class within 1 year, Seminar Certificate, Kit, Meals, Snacks & Drinks.

TRAINING SCHEDULE: JANUARY TO DECEMBER 2023

(Get 10% Discount: see Training Program Bundles in Page 5)

SALES, MARKETING & CS	SESSION	WEBINAR SCHEDULE	SEMINAR/IN-PERSON SCHEDULE
Choose Your Course...	>>>	4 hrs./session AM Schedule = 8:30 am to 12:30 pm PM Schedule = 1:30 to 5:30 pm	8 hrs./session Schedule: 9am to 5pm
Proactive Sales & Marketing	1	Jan 25 (PM) Apr 18 (PM) Jul 6 (PM) Oct 17 (PM)	May 25 Sep 14
Digital Marketing Plan	1	Jan 17 (PM) Mar 21 (PM) Jul 18 (PM) Sep 12 (PM)	May 9 Nov 29
Social Media & Content Marketing	1	Feb 28 (PM) Apr 11 (PM) Jun 14 (PM) Oct 25 (PM) Dec 7 (PM)	Mar 28 Aug 16
Sales Training Program: Probing, Negotiations & Closing	1	Feb 21 (AM) May 30 (PM) Aug 23 (PM) Nov 21 (AM)	Mar 2 Jul 25
Sale Presentation & Pitching	1	Sep 1 (PM)	Mar 21
Telemarketing & Outbound Sales	2	Mar 16-17 (PM) Aug 22-23 (PM)	By special arrangement
Sales Leadership & Management	2	Mar 9-10 (PM) Aug 3-4 (PM)	By special arrangement
Customer Service Excellence	1	Jan 13 (AM) Mar 3 (AM) May 23 (AM) Jul 7 (PM) Sep 1 (AM) Nov 14 (AM)	Feb 21 Jun 13 Oct 6 Dec 12
Customer Complaint Handling	1	Feb 22 (AM) Apr 26 (AM) Jun 14 (AM) Aug 16 (AM) Oct 25 (AM) Dec 7 (AM)	Mar 14 Jul 18 Sep 15 Nov 16
Service Delivery: Ease of Doing Business	2	Jun 27-28 (PM) Sep 18-19 (PM) Dec 13-14 (PM)	By special arrangement
Note: Schedule is subject to change without prior notice. Pls register in advance.		Webinar Rate: 1 session (half-day) = Php1950+12%VAT 2 sessions (half-day) = Php3950+12%VAT	Seminar + Webinar Rate: 1 session (full-day) = Php3500+12%VAT 2 sessions (full-day) = Php8500+12%VAT

FINANCE	SESSION	WEBINAR SCHEDULE	SEMINAR/IN-PERSON SCHEDULE
Choose Your Course...	>>>	4 hrs./session AM Schedule = 8:30 am to 12:30 pm PM Schedule = 1:30 to 5:30 pm	8 hrs./session Schedule: 9am to 5pm
Accounting for Non-Accountants	2	Jan 17-18 (PM) Apr 13-14 (PM) Jul 11-12 (PM) Oct 19-20 (PM)	Mar 9-10 May 29-30 Sep 28-29 Dec 6-7
Effective Taxation & BIR Compliance	2	Feb 16-17 (AM) May 16-17 (AM) Aug 10-11 (AM) Nov 9-10 (AM)	Jan 26-27 Apr 27-28 Jul 6-7 Oct 4-5
Bookkeeping for Non-Accountants	2	Mar 20-21 (PM) Jun 15-16 (AM) Sep 7-8 (PM) Nov 23-24 (PM)	May 11-12 Aug 2-3
Cost Accounting	2	Feb 2-3 (AM) May 22-23 (AM) Aug 17-18 (PM) Oct 5-6 (PM)	Mar 30-31 Jun 27-28 Nov 21-22
Payroll & Benefits Administration	2	Jan 26-27 (PM) Apr 25-26 (PM) Jul 27-28 (AM) Oct 26-27 (AM)	Feb 27-28 May 18-19 Aug 8-9 Nov 7-8
Note: Schedule is subject to change without prior notice. Pls register in advance.		Webinar Rate: 1 session (half-day) = Php1950+12%VAT 2 sessions (half-day) = Php3950+12%VAT	Seminar + Webinar Rate: 1 session (full-day) = Php3500+12%VAT 2 sessions (full-day) = Php8500+12%VAT

LEADERSHIP & MANAGEMENT	SESSION	WEBINAR SCHEDULE	SEMINAR/IN-PERSON SCHEDULE
Choose Your Course...	>>>	4 hrs./session AM Schedule = 8:30 am to 12:30 pm PM Schedule = 1:30 to 5:30 pm	8 hrs./session Schedule: 9am to 5pm
Leadership for Managers	2	Feb 2-3 (PM) May 4-5 (PM) Aug 10-11 (PM) Nov 27-28 (AM)	Mar 23-24 Jul 20-21 Oct 12-13
Project Management	2	Feb 14-15 (PM) Jun 15-16 (PM) Sep 14-15 (PM) Dec 11-12 (PM)	By special arrangement
Business Operations Management	1	Apr 11 (AM) Aug 15 (PM)	By special arrangement
Problem Solving & Decision Making	2	Feb 23-24 (PM) May 18-19 (PM) Jul 13-14 (PM) Oct 16-17 (AM)	Apr 24-25 Aug 31 to Sep 1 Nov 9-10
Transformational Leadership Communication	2	Feb 9-10 (PM) May 11-12 (PM) Aug 30-31 (PM) Oct 26-27 (PM)	Jul 13-14 Nov 23-24
Coaching Skills for the Workplace	1	Jan 31 (AM) Mar 2 (PM) May 30 (AM) Jul 4 (PM) Sep 12 (AM) Dec 11 (AM)	By special arrangement
Leading with EQ	1	Feb 17 (PM) Jun 1 (PM) Nov 7 (AM)	By special arrangement
Leadership for Supervisors	1	Jan 17 (AM) Mar 8 (AM) May 16 (AM) Jul 5 (PM) Sep 6 (AM) Dec 5 (AM)	Feb 3 Jun 16 Aug 4 Nov 17
Self-Leadership	1	Jan 24 (AM) Mar 31 (AM) May 19 (AM) Jul 25 (AM) Sep 29 (PM) Nov 27 (PM)	Jun 26 Oct 17
Time, Productivity & Stress Management	1	Feb 14 (AM) Apr 25 (AM) Jun 20 (AM) Aug 15 (AM) Oct 24 (AM) Nov 13 (AM)	May 26 Sep 22
Successful Delegating Skills	1	Feb 28 (AM) Apr 18 (AM) Jun 2 (PM) Aug 23 (AM) Oct 13 (PM) Dec 14 (AM)	Mar 16 Jul 28
Leadership Communication Skills	1	Jan 27 (AM) Mar 29 (AM) May 9 (AM) Jul 11 (AM) Sep 26 (AM) Dec 15 (AM)	Apr 21 Oct 3
Note: Schedule is subject to change without prior notice. Pls register in advance.		Webinar Rate: 1 session (half-day) = Php1950+12%VAT 2 sessions (half-day) = Php3950+12%VAT	Seminar + Webinar Rate: 1 session (full-day) = Php3500+12%VAT 2 sessions (full-day) = Php8500+12%VAT

PROFESSIONAL OFFICE ADMINISTRATION	SESSION	WEBINAR SCHEDULE	SEMINAR/IN-PERSON SCHEDULE
Choose Your Course...	>>>	4 hrs./session AM Schedule = 8:30 am to 12:30 pm PM Schedule = 1:30 to 5:30 pm	8 hrs./session Schedule: 9am to 5pm
Office Administration Fundamentals	1	Jan 11 (AM) Mar 15 (AM) May 3 (AM) Jul 12 (AM) Sep 13 (AM) Nov 8 (PM)	Feb 7 Oct 31
Office Facilities Management	1	Jan 18 (AM) Mar 28 (AM) May 10 (AM) Jul 19 (AM) Sep 20 (AM) Nov 15 (PM)	Jun 6 Nov 28
Office Files & Records Management	1	Jan 26 (AM) Feb 15 (AM) Mar 30 (AM) May 18 (AM) Jun 21 (AM) Jul 26 (AM) Sep 28 (PM) Oct 18 (PM) Nov 22 (PM) Dec 13 (PM)	Apr 14 Aug 11
Office Inventory & Supplies	1	Feb 2 (AM) Apr 12 (AM) May 24 (AM) Aug 2 (PM) Oct 4 (PM) Nov 29 (PM)	Mar 7 Sep 8
Office Logistics, Transport, Travel	1	Feb 9 (AM) Apr 19 (PM) May 31 (AM) Aug 22 (AM) Oct 12 (PM) Dec 6 (PM)	Jul 31 Nov 20
Note: Schedule is subject to change without prior notice. Pls register in advance.		Webinar Rate: 1 session (half-day) = Php1950+12%VAT 2 sessions (half-day) = Php3950+12%VAT	Seminar + Webinar Rate: 1 session (full-day) = Php3500+12%VAT 2 sessions (full-day) = Php8500+12%VAT

ADMINISTRATIVE SKILLS	SESSION	WEBINAR SCHEDULE	SEMINAR/IN-PERSON SCHEDULE
Choose Your Course...	>>>	4 hrs./session AM Schedule = 8:30 am to 12:30 pm PM Schedule = 1:30 to 5:30 pm	8 hrs./session Schedule: 9am to 5pm
Executive Assistant Training	2	Feb 7-8(PM) Apr 11-12(PM) May 25-26 (PM) Jul 20-21 (PM) Sep 12-13 (PM) Dec 12-13 (AM)	Apr 19-20 Aug 17-18
Completed Staff Work	2	Mar 21-22 (AM) Jun 8-9 (PM) Aug 8-9 (PM) Oct 19-20 (AM)	By special arrangement
Business Writing & Online Etiquette	1	Jan 12 (PM) Feb 7 (AM) Apr 24 (AM) May 29 (PM) Jul 11 (PM) Aug 22 (PM) Oct 24 (PM) Nov 21 (PM)	Mar 17 Jun 7 Sep 21 Dec 5
Minutes-Taking & Meeting Report Writing	2	Mar 7-8 (PM) May 9-10 (PM) Jul 24-25 (PM) Oct 10-11 (PM)	By special arrangement
Note: Schedule is subject to change without prior notice. Pls register in advance.		Webinar Rate: 1 session (half-day) = Php1950+12%VAT 2 sessions (half-day) = Php3950+12%VAT	Seminar + Webinar Rate: 1 session (full-day) = Php3500+12%VAT 2 sessions (full-day) = Php8500+12%VAT





COMPUTER SKILLS	SESSION	WEBINAR SCHEDULE	SEMINAR/IN-PERSON SCHEDULE
Choose Your Course...	>>>	4 hrs./session AM Schedule = 8:30 am to 12:30 pm PM Schedule = 1:30 to 5:30 pm	8 hrs./session Schedule: 9am to 5pm
Digital Literacy for the Workplace	2	Feb 21-22 (PM) Jun 22-23 (PM) Sep 26-27 (PM) Nov 13-14 (PM)	By special arrangement
MS Excel: Basic & Intermediate	2	Mar 13-14 (AM) Jul 31 to Aug 1 (AM)	Jan 19-20 May 2-3 Aug 29-30
MS Excel: Advanced	2	Jul 31 to Aug 1 (PM)	Feb 23-24 Apr 10-11 Dec 18-19
MS Excel: Data Analytics	2	Mar 13-14 (PM) Oct 30-31 (PM)	Jun 1-2
Note: Schedule is subject to change without prior notice. Pls register in advance.		Webinar Rate: 1 session (half-day) = Php1950+12%VAT 2 sessions (half-day) = Php3950+12%VAT	Seminar + Webinar Rate: 1 session (full-day) = Php3500+12%VAT 2 sessions (full-day) = Php8500+12%VAT

HUMAR RESOURCE MANAGEMENT (EDPACK)	SESSION	WEBINAR SCHEDULE	SEMINAR/IN-PERSON SCHEDULE
Choose Your Course...	>>>	4 hrs./session AM Schedule = 8:30 am to 12:30 pm PM Schedule = 1:30 to 5:30 pm	8 hrs./session Schedule: 9am to 5pm
Fundamentals of HR Management	1	Jan 11 (AM) Mar 15 (AM) May 3 (AM) Jul 12 (AM) Sep 13 (AM) Nov 8 (AM)	Jun 19 Oct 23
Recruitment Management	1	Jan 24 (AM) Mar 22 (AM) May 10 (AM) Jul 19 (AM) Sep 20 (AM) Nov 15 (AM)	Jun 21 Oct 25
Training & Development Management	1	Jan 25 (AM) Mar 29 (AM) May 17 (AM) Jul 26 (AM) Sep 27 (AM) Nov 22 (AM)	Jun 20 Oct 24
Performance Management System	1	Feb 15 (AM) Apr 12 (AM) May 24 (AM) Aug 2 (AM) Oct 4 (AM) Nov 29 (AM)	Jun 22 Oct 26
Compensation & Benefits Management	1	Feb 8 (AM) Apr 19 (AM) May 31 (AM) Aug 9 (AM) Oct 11 (AM) Dec 6 (AM)	Jun 23 Oct 27
Note: Schedule is subject to change without prior notice. Pls register in advance.		Webinar Rate: 1 session (half-day) = Php1950+12%VAT 2 sessions (half-day) =Php3950+12%VAT	Seminar + Webinar Rate: 1 session (full-day) = Php3500+12%VAT 2 sessions (full-day) = Php8500+12%VAT

HR INTENSIVE	SESSION	WEBINAR SCHEDULE	SEMINAR/IN-PERSON SCHEDULE
Choose Your Course...	>>>	4 hrs./session AM Schedule = 8:30 am to 12:30 pm PM Schedule = 1:30 to 5:30 pm	8 hrs./session Schedule: 9am to 5pm
Labor Code & Practice	2	Jan 24-25 (PM) Mar 28-29 (PM) May 30-31 (PM) Jul 27-28 (PM) Sep 21-22 (PM) Nov 16-17 (PM)	Apr 12-13 Jun 8-9 Aug 24-25 Oct 19-20
Employee Discipline	2	Feb 23-24 (AM) May 4-5 (AM) Aug 17-18 (AM) Nov 9-10 (PM)	By special arrangement
Grievance Handling & Conflict Management	2	Jun 22-23 (AM) Sep 18-19 (AM)	By special arrangement
Company Policy Making	2	Jan 19-20 (AM) Apr 27-28 (AM) Jul 6-7 (AM) Oct 5-6 (AM)	By special arrangement
Professional HR Operations	2	Feb 9-10 (AM) May 11-12 (AM) Aug 30-31 (AM) Nov 23-24 (AM)	By special arrangement
Job Evaluation & Pay Structure Design	2	Mar 9-10 (AM) Jun 8-9 (AM) Aug 24-25 (AM) Nov 16-17 (AM)	By special arrangement
Organization Development	2	Apr 20-21 (AM) Sep 28-29 (AM)	By special arrangement
Competency-Based HR	2	Mar 2-3 (AM) Jul 20-21 (AM)	By special arrangement
KRAs & KPIs Development & Implementation	2	Mar 23-24 (AM) Jun 1-2 (AM) Aug 3-4 (AM) Oct 12-13 (AM)	By special arrangement
Talent Management	2	Mar 16-17 (AM) Sep 21-22 (AM)	By special arrangement
Digital Recruitment	2	Jan 12-13 (AM) Apr 27-28 (AM) Jul 4-5 (AM) Sep 14-15 (AM)	By special arrangement
Competency Interview & Assessment	2	Feb 16-17 (AM) Apr 13-14 (AM) Jun 27-28 (AM) Sep 7-8 (AM)	By special arrangement
Onboarding & Employee Engagement	1	Mar 7(AM) Jun 7 (AM) Oct 10 (AM)	By special arrangement
Trainers Training Program	2	May 23-24 (PM) Nov 6-7 (PM)	Feb 9-10 Sep 5-6
Note: Schedule is subject to change without prior notice. Pls register in advance.		Webinar Rate: 1 session (half-day) = Php1950+12%VAT 2 sessions (half-day) =Php3950+12%VAT	Seminar + Webinar Rate: 1 session (full-day) = Php3500+12%VAT 2 sessions (full-day) = Php8500+12%VAT





TRAINING PROGRAM BUNDLES

GET 10% DISCOUNT WHEN YOU AVAIL OF OUR BUNDLED PROGRAMS!
 (Bundle Menu Page 1)

 <p>Leadership Program for Supervisors</p> <p>5 Module Series</p> <p>www.businessmaker-academy.com</p>	<p><u>Leadership for Supervisors Program Bundle</u></p> <p>Prepare and grow leaders in your organization with these courses that are designed for aspiring and new leaders.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Supervisorial Leadership (1 session) • Self-Leadership (1 session) • Time, Productivity & Stress Management (1 session) • Successful Delegating (1 session) • Leadership Communication Skills (1 session) 	<p>Regular Webinar Rate: Php 9,750 +12%VAT</p> <p>Discounted Bundle Rate: Php 8,775 +12%VAT</p>
 <p>Leadership Program for Managers</p> <p>WEBINAR SEMINAR PROGRAM BUNDLE</p> <p>Business Maker Academy & HR Club Philippines (632) 7957-7937, (0912) 2231826, (0917) 6372471 www.businessmaker-academy.com</p>	<p><u>Leadership for Managers Program Bundle</u></p> <p>This program bundle is designed for new and experienced managers who wish to gain more leadership insights and skills.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Leadership for Managers (2 sessions) • Project Management (2 sessions) • Business Operations (1 session) • Problem-Solving & Decision-Making (2 sessions) • Transformational Leadership Communication & Public Speaking (2 sessions) • Coaching Skill for the Workplace (1 session) 	<p>Regular Webinar Rate: Php 19,700 +12%VAT</p> <p>Discounted Bundle Rate: Php 17,730 +12%VAT</p>
 <p>Professional Office Administration</p> <p>5 - Module Series</p> <p>www.businessmaker-academy.com</p>	<p><u>Professional Office Administration Program Bundle</u></p> <p>Designed for Office Managers and Administrative Personnel, this program will equip you with functional skills for day-to-day admin work.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Fundamentals of Office Administration (1 session) • Office Facilities Management & Maintenance (1 session) • Office Files & Records Management (1 session) • Office Inventory Management (1 session) • Office Logistics and Transport Management (1 session) 	<p>Regular Webinar Rate: Php 9,750 +12%VAT</p> <p>Discounted Bundle Rate: Php 8,775 +12%VAT</p>
 <p>COMPUTER SKILLS TRAINING PROGRAM</p> <p>www.businessmaker-academy.com</p>	<p><u>Microsoft Excel Mastery Training Program Bundle</u></p> <p>Conducted by a Microsoft Certified Trainer, this program is best for Administrative, Accounting, Business & HR Officers</p> <p>Includes:</p> <ul style="list-style-type: none"> • MS Excel Basics & Intermediate (2 sessions) • MS Excel Advanced (2 sessions) • MS Excel Data Analytics (2 sessions) 	<p>Regular Webinar Rate: Php 11,850 +12%VAT</p> <p>Discounted Bundle Rate: Php 10,665 +12%VAT</p>

TRAINING PROGRAM BUNDLES

GET 10% DISCOUNT WHEN YOU AVAIL OF OUR BUNDLED PROGRAMS!
 (Bundle Menu Page 2)

 <p style="text-align: center;">Marketing Program Bundle Webinar + Seminar Series</p> <p style="text-align: center;">www.businessmaker-academy.com</p>	<p><u>Marketing Program Bundle</u></p> <p>This program helps business owners, entrepreneurs, marketing managers and teams to reach more customers and promote their products and services both online and offline.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Proactive Sales & Marketing (1 session) • Digital Marketing Plan (1 session) • Social Media Marketing (1 session) 	<p>Regular Webinar Rate: Php 5,850 +12%VAT</p> <p>Discounted Bundle Rate: Php 5,265 +12%VAT</p>
 <p style="text-align: center;">Sales Program Bundle Webinar + Seminar Series</p> <p style="text-align: center;">www.businessmaker-academy.com</p>	<p><u>Sales Program Bundle</u></p> <p>This program focuses on selling with confidence and integrity, aspiring, experienced or veteran sales officers are recommended to attend this program.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Sales Probing, Negotiations & Closing (1 session) • Sales Presentation Techniques (1 session) • Telemarketing & Outbound Sales (2 sessions) • Sales Management (2 sessions) 	<p>Regular Webinar Rate: Php 11,800 +12%VAT</p> <p>Discounted Bundle Rate: Php 10,620 +12%VAT</p>
 <p style="text-align: center;">Customer Service Program Bundle Webinar + Seminar Series</p> <p style="text-align: center;">www.businessmaker-academy.com</p>	<p><u>Customer Care Program Bundle</u></p> <p>This program is a must attend series for front-liners in any organization who is intent on providing a great customer service experience to their clients.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Customer Service Excellence (1 session) • Customer Complaint Handling (1 session) • Service Delivery: Ease of Doing Business (2 sessions) 	<p>Regular Webinar Rate: Php 7,850 +12%VAT</p> <p>Discounted Bundle Rate: Php 7,065 +12%VAT</p>
 <p style="text-align: center;">Finance Management Program Bundle Webinar + Seminars</p> <p style="text-align: center;">www.businessmaker-academy.com</p>	<p><u>Finance Management Program Bundle</u></p> <p>This program bundle provides you with essential lessons, DOLE or BIR updates to help you manage your organization's financial functions and obligations.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Accounting for Non-Accountants (2 sessions) • Effective Taxation & BIR Compliance (2 sessions) • Bookkeeping (2 sessions) • Cost Accounting (2 sessions) • Mandatory Payroll & Benefits Administration (2 sessions) 	<p>Regular Webinar Rate: Php 19,750 +12%VAT</p> <p>Discounted Bundle Rate: Php 17,775 +12%VAT</p>

TRAINING PROGRAM BUNDLES

GET 10% DISCOUNT WHEN YOU AVAIL OF OUR BUNDLED PROGRAMS!
 (Bundle Menu Page 3)

 <p>Human Resource Management 5-Day Webinar Series</p> <p>www.businessmaker-academy.com</p>	<p><u>HR Management Series Program Bundle</u></p> <p>This best-selling HR Management program is a must-attend learning series for aspiring HR officers and even veteran HR practitioners.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Fundamentals of HR Management (1 session) • Recruitment Management (1 session) • Training Program Development (1 session) • Performance Management System (1 session) • Compensation & Benefits Management (1 session) 	<p>Regular Webinar Rate: Php 9,750 +12%VAT</p> <p>Discounted Bundle Rate: Php 8,775 +12%VAT</p>
 <p>Legal Employee Management Program Bundle: webinars + seminars</p> <p>www.businessmaker-academy.com + www.hrclub.ph</p>	<p><u>Legal Employee Management Program Bundle</u></p> <p>Ensure that your HR practices are legal and compliant with the Labor Code of the Philippines and updated with the latest agency rules and regulations. This program is highly recommended for all practicing HR professionals.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Labor Law: Code & Practice (2 sessions) • Employee Discipline (2 sessions) • Grievance Handling & Conflict Mgmt. (2 sessions) • Company Policy Making (2 sessions) • Professional HR Operations (2 sessions) 	<p>Regular Webinar Rate: Php 19,750 +12%VAT</p> <p>Discounted Bundle Rate: Php 17,775 +12%VAT</p>
 <p>Recruitment & Retention Program Bundle: webinars + seminars</p> <p>www.businessmaker-academy.com + www.hrclub.ph</p>	<p><u>Recruitment & Retention Program Bundle</u></p> <p>This program provides lessons, techniques and insights on how to attract, find, hire and keep the best employees who fit your organization well.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Recruitment Management (1 session) • Digital Recruitment & Reputation Management (2 sessions) • Competency Interview & Assessment (2 sessions) • Talent Management & Retention (2 sessions) • Onboarding & Employee Engagement (1 session) 	<p>Regular Webinar Rate: Php 15,750 +12%VAT</p> <p>Discounted Bundle Rate: Php 14,175 +12%VAT</p>
 <p>Employee Compensation & Rewards Program Bundle: webinars + seminars</p> <p>www.businessmaker-academy.com + www.hrclub.ph</p>	<p><u>Employee Compensation & Rewards Program Bundle</u></p> <p>Learn how to manage your payroll, benefits and rewards. This program is designed for HR professionals, Finance officers, Employers, Compensation & Benefits managers.</p> <p>Includes:</p> <ul style="list-style-type: none"> • Compensation & Benefits Management (1 session) • Mandatory Payroll & Benefits Administration (2 sessions) • Job Evaluation & Pay Structure Design (2 sessions) • Employee Incentives & Rewards Management (2 sessions) 	<p>Regular Webinar Rate: Php 13,800 +12%VAT</p> <p>Discounted Bundle Rate: Php 12,420 +12%VAT</p>

NOTES:

- **WEBINAR ONLY CLASSES INCLUDE:**
 - Live Online Classes via Zoom
 - E-Certificates (Printed Certificates may be requested with minimal processing fee of Php100 + shipping costs c/o participant).
- **SEMINAR + WEBINAR CLASSES INCLUDE:**
 - Live In-person Classes (with Optional Live Webinar Class within 1 year)
 - Webinar Class (inclusive of Live Zoom Training Session & E-certificates)
 - Seminar Class (inclusive of In-person Training Session, Handouts, Meals & Snacks & 1 Refresher Session within 1 year)
 - Paid parking is available in & around the building. First come, first served.
- **TRAINING PROGRAM BUNDLES:**
 - The Training Bundle may be taken by a single enrollee or companies may enroll different individuals for each course in the bundle. The Training Bundle promo may not be used with other promos.

Where to Find Us

SEMINAR VENUE:

Suite 1503A West Tower, PSE Bldg. (Tektite), Exchange Road, Ortigas Center, Pasig City, Philippines



You can use this Waze link to find us:
Business Maker Academy, Inc.
<https://waze.com/ui/hwdw4fydn4>

HOW TO ENROLL: 3 easy steps



STEP 1: REGISTER

Choose your course & schedule. Then book a slot via:

- o Online Registration: <https://businessmaker-academy.com/registration-online-learning-webinar/>
- o Call, Viber or Text: (632) 7957-7937, 7219-1039, (0912) 2231826, (0917) 6372471



STEP 2: SETTLE PAYMENT

You may remit payment through any of the methods below

Bank Deposit

You may pay via online banking or over-the-counter bank deposit:
Savings Account Name:
Business Maker Academy, Inc.
> BPI SA Acct# 4013-0306-64
> BDO Acct# 000-280-622-422

PayPal/Credit Card

You may pay via PayPal or Credit Card by visiting the Course Webpage at our website:
www.businessmaker-academy.com
or you can request a PayPal/credit card link to be sent via email.

Gcash

Or pay via this Gcash QR code:



Then send your transaction slip with your name, company, course, date & contact info to:

Email:
info@businessmaker-academy.com

Viber:
(0912) 2231826,
(0917) 6372471

Need further help?
Pls call, viber or email us for assistance.



STEP 3: REGISTER

We will send you the Zoom Link before the webinar session. If you need further assistance, please contact us:
Call/Text/Viber: (0912) 2231826, (0917) 6372471

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